



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent.
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity.
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf.

Carbon Reduction Plan

Supplier name: AtriCure UK Limited

Publication date: March 26, 2024

Commitment to achieving Net Zero

AtriCure UK Limited is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2023	
Additional Details relating to the Baseline Emissions calculations.	
During March 2024, AtriCure UK Limited, set the goal to be Net Zero by 2050. The 2023 baseline year emissions reported below are the Scope 1, Scope 2, and selected Scope 3 emissions of AtriCure UK Limited only. This is the first period emission calculations were completed. Source of data is issued from distance-based method.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	Company facilities: AtriCure UK Limited does not lease nor own company office space in the United Kingdom. Distribution activities are managed by third-party logistics (3PL) provider and would be reported by the 3PL and will be excluded from this to avoid double reporting.
Scope 2	Purchased electricity, heating, and cooling for own use: AtriCure UK Limited does not purchase any energy as there is no office space. Energy for 3PL would be reported by the 3PL and will be excluded from this to avoid double reporting.
Scope 3 (Included Sources)	Category 4: Upstream transportation and distribution. Based on receipts to 3PL warehouse from AtriCure Europe B.V. service centre and 3PL. Receipt detail included distance, parcel weight, and emission factor. Air emission factors include both direct and indirect climate change effects. 4.44 tCO ₂ e Category 5: Waste Generated in operations. No figures reported as deemed negligible. No specific data on waste generated as no leased or owned facilities in UK. Waste at 3PL is reported by the 3PL and will be excluded to avoid double reporting.

	<p>Category 6: Business Travel. Business travel has been calculated with employee estimated air mileage and emission factor including both direct and indirect climate change effects. 20.56 tCO₂e</p> <p>Category 7: Employee Commuting. Commuting has been calculated with employee estimated passenger car and train mileage and emission factor. 43.91 tCO₂e</p> <p>Category 9: Downstream transportation and distribution. Based on shipments from 3PL warehouse to customers. Downstream transportation and distribution have been calculated with shipments, parcel weight, distance, and emission factor. 0.90 tCO₂e</p> <p>Upstream Categories 1, 2, 3, & 8 and downstream categories 10, 11, 12, 13, 14, & 15</p> <p>These categories are not included, and no figures are available against these categories. AtriCure UK Limited is a medical device distributor and administration-based organisation and not a manufacturer.</p>
Total Emissions	69.81 tCO₂e

Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	See baseline responses above
Scope 2	See baseline responses above
Scope 3 (Included Sources)	See baseline responses above
Total Emissions	69.81 tCO ₂ e

Emissions reduction targets

To continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets noted below.

It is the intention of AtriCure UK Limited to reduce its environmental impact where possible. Much of the carbon footprint is generated by employee commuting. The nature of employee commuting is to hospitals and medical centres for case support as well as physician training and awareness. We are evaluating our ability to provide such case support virtually (i.e. use of smart glasses) as a potential option to reduce employee commuting. We are also considering incentives to encourage employee ridesharing, promote the switch to EV vehicles and increase use of public transportation and alternatives (e.g. bike, walk). We continue to adapt meetings to virtual settings when possible. A

cross-functional working group has been formed to further identify, evaluate, and target programs that will advance efforts to reduce AtriCure UK Limited's environmental impact.

The remainder of its carbon footprint is generated by processes outside of its control as shipments between warehouses and to customer sites are managed by couriers selected by 3PL. Until methods are implemented by the third-party logistics provider and couriers, AtriCure UK Limited foresees their carbon footprint increasing in line with its growth.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented prior to the 2023 baseline figure and therefore, their impact was not measured: remote working for employees and less business travel.

Declaration and Sign Off

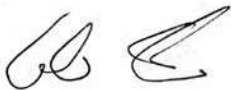
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Geoff Stevens, SVP EMEA & Asia-Pacific
Date: March 26, 2024

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>